



2024

JJIF Data Protection Policy

CONFIDENTIAL



JJIF Ju-Jitsu International JJIF

JJIF Registered Office: c/o Linus Bruhin, Leutschenstrasse 9 Postfach 323, CH 8807 Freienbach, Switzerland
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1. Purpose and Scope

This Data Protection Policy outlines the commitment of Ju Jitsu International JJIF (JJIF) to protect the privacy and security of the personal data we collect, process, and manage in relation to our staff, athletes, and other stakeholders. The policy applies to all staff, contractors, and third parties who have access to personal data controlled by the JJIF, regardless of their location.

By adhering to this policy, JJIF demonstrates its commitment to protecting data and maintaining the trust of its staff, athletes, and other stakeholders.

2. Definitions

- **Personal Data:** Any information relating to an identified or identifiable natural person.
- **Processing:** Any operation performed on personal data, such as collection, storage, use, and transmission.
- **Data Subject:** An identified or identifiable natural person whose personal data is processed.
- **Data Controller:** The entity that determines the purposes and means of processing personal data.
- **Data Processor:** The entity that processes personal data on behalf of the data controller.

3. Data Protection Principles

The JJIF adheres to the following principles for processing personal data:

- **Lawfulness, Fairness, and Transparency:** Processing will be lawful, fair, and transparent to the data subject.
- **Purpose Limitation:** Data will be collected for specified, explicit, and legitimate purposes and not further processed in a manner incompatible with those purposes.
- **Data Minimization:** Only data that is necessary for the purposes of processing will be collected.
- **Accuracy:** Every reasonable step must be taken to ensure that personal data that is inaccurate is erased or rectified without delay.
- **Storage Limitation:** Personal data shall be kept in a form which permits identification of data subjects for no longer than necessary.
- **Integrity and Confidentiality:** Personal data will be processed in a manner that ensures appropriate security, including protection against unauthorized or unlawful processing and against accidental loss, destruction, or damage.

4. Legal Basis for Processing

The JJIF will ensure that personal data is processed based on at least one of the lawful bases specified under applicable data protection laws, such as consent, contract, legal obligation, vital interests, public task, or legitimate interests.



5. Data Subject Rights

Data subjects have the following rights regarding their personal data:

- **Access:** To request access to their personal data held by the JJIF.
- **Rectification:** To have inaccurate data corrected.
- **Erasure:** To have personal data erased under certain circumstances.
- **Restriction:** To restrict processing under certain conditions.
- **Data Portability:** To receive the data provided to the JJIF, in a structured, commonly used and machine-readable format.
- **Objection:** To object to the processing of personal data in certain circumstances, including for marketing purposes.
- **Automated Decision Making and Profiling:** To not be subject to decisions based solely on automated processing that significantly affects them.

6. Data Security

The JJIF implements appropriate technical and organizational measures to ensure a level of security appropriate to the risk, including:

- Encryption of personal data where appropriate.
- Ensuring confidentiality, integrity, availability, and resilience of processing systems and services.
- Regular testing and evaluation of the effectiveness of security measures.

7. Data Breach Notification

In the event of a data breach, the JJIF will notify the relevant supervisory authority without undue delay and, where feasible, within 72 hours after becoming aware of it. Affected data subjects will also be notified when the breach is likely to result in a high risk to their rights and freedoms.

8. International Data Transfers

Personal data transferred outside the jurisdiction will be protected in accordance with the requirements of applicable data protection laws, including the use of appropriate safeguards such as Standard Contractual Clauses.

9. Roles and Responsibilities

- **JJIF Data Protection Officer (DPO):** [Name/Position] is responsible for monitoring compliance with this policy, data protection laws, and other privacy regulations.



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- **Staff and Contractors:** Must ensure that they process personal data in accordance with this policy and other applicable data protection guidelines.

10. Training and Awareness

All employees will receive training on this Data Protection Policy and on their responsibilities under the data protection laws. Regular updates and refreshers will be provided to ensure ongoing compliance and awareness.

11. Policy Review and Updates

This policy will be reviewed at least annually or whenever there is a significant change to data processing practices. Any amendments will be communicated to all employees and relevant stakeholders promptly.

12. Contact Information

For any questions or concerns regarding this policy or data protection practices, please contact the JJIF Data Protection Officer at privacy@jjif.org.

